



## Rules

1. Southend Bach Choir is formed in accordance with the Constitution adopted by a General Meeting of members held on 11<sup>th</sup> October, 2016. Nothing in these rules shall be interpreted so as to invalidate or overrule the constitution.
2. There is no limit to the number of times a trustee may stand for re-election.
3. The constitution states that a list of members' names and address should be kept on file by the Committee and that this information should be available to choir members. However, to ensure data protection rules are followed, the names only will be made available to choir members on request.
4. If the annual inspection of the financial accounts is not complete prior to the AGM, any problems discovered at that inspection will be reported to the members at a Special General Meeting.
5. The Committee may co-opt Society members to sub-committees created in accordance with the Constitution where additional resources are deemed necessary to conduct the activities of the sub-committee.
6. The annual membership fee shall be payable in advance. The Honorary Treasurer, in agreement with the Chair, shall have discretion to vary the fee and the mode of payment in cases where this is appropriate and shall report the action so taken to the committee. There will be no fee charged to members aged 25 years and under. As the society is a registered charity members are to be encouraged to pay membership fees by Gift Aid.
7. A music fee will be collected from members who use music that has been procured by the Society. Such fees are payable to the appointed Librarian. Members are liable for the cost of the music if not returned to the Librarian at the appointed time or if returned in a damaged state.
8. The Committee shall decide the amount of the fees payable under Rules 6 and 7 and shall notify the persons concerned.
9. The Committee shall decide on Choir members dress (uniform) for each concert. Members are expected to comply with the Committee decision in this respect.
10. The Choir has a Patrons' Scheme which is administered by the Patrons' Secretary as defined in the Patrons' Policy. The Patrons' Secretary is appointed by the Committee.